

Waste Prevention Equipment Grants



Grants between \$500 and \$10,000 are available to help organizations switch to reusable transport packaging or purchase equipment to rescue surplus edible food.

Deadline to apply: May 13, 2019

Eligible Equipment

Reusable Transport Packaging

Eliminates waste from limited-life packaging used in manufacturing, transportation and/or distribution. Projects must reduce transport packaging waste generated in Alameda County OR reduce packaging used to transport materials/products originating outside of Alameda County that are shipped with an end destination in Alameda County. Examples include:



Reusable totes to replace cardboard boxes



Reusable pallet-wrap to replace film plastic wrap



Reusable pallets to replace limited-use pallets

Temperature Controlled Food Storage Equipment

Helps rescue surplus edible food that would otherwise go to waste, thereby increasing capacity for organizations to donate food. Projects must reduce food waste generated or disposed of in Alameda County. Examples include:



Thermal blankets to transport rescued surplus food at safe temperature



Refrigerators/freezers to store perishable rescued surplus food



Hot/cold boxes to hold rescued surplus food at safe temperature

Sample Projects

- Full Belly Farm in Guinda, CA purchased 2,000 **reusable totes**. After a payback period of one year, they are now saving \$14,200/year on avoided cardboard box purchases.
- American High School (Fremont Unified School District) purchased an **under-counter refrigerator** for the cafeteria to safely store food for donation. After one school year, American High donated 1,854 lbs. of food to feed people.

How Do I Apply?

Step 1: Complete pages 3-6 of this grant application and email to Reusables@StopWaste.org by **5 p.m. on May 13, 2019**. StopWaste will contact applicants if more information is needed.

Step 2: All applicants will be notified of the results of the review process and StopWaste's decisions by **May 31, 2019**. Selected applicants are notified of the grant award and work with StopWaste staff to finalize project scope. Grantees enter into grant contract by **June 30, 2019**.

See page 7 for more information about the selection process.

Eligibility Requirements

1. Eligible applicants are incorporated private companies, non-profit organizations, public agencies and institutions in compliance with all U.S. federal, state and local land use, regulatory and permit requirements.
2. Eligible applicants must comply with StopWaste grant and insurance requirements and maintain at least \$2,000,000 comprehensive general liability insurance, \$1,000,000 automobile liability insurance and \$1,000,000 statutory worker's compensation and employer's liability insurance.
3. Eligible projects must:
 - a. Be implemented within six months of contract start date;
 - b. Reduce waste in Alameda County by implementing a reusable transport packaging and/or temperature controlled food storage equipment project; and
 - c. Include documentation that someone within the organization has current Safe Serve Certification or Safe Food Handling certification (Food Storage Equipment grants only).

Questions

For questions email Reusables@StopWaste.org or contact Jeanine Sidran at (510) 891-6556.

GRANT APPLICATION

1. General Information

Organization Name: _____

Address: _____

Website: _____

Contact Name: _____

Contact Email: _____ Contact Phone: _____

Grant Amount Requested (\$500-\$10,000): _____

2. Applicant Overview

Briefly describe your organization (business, nonprofit, agency or institution), including your geographic area of operation.

3. Project Description

Which type of project are you interested in? Check one.

- Reusable Transport Packaging
- Temperature Controlled Food Storage Equipment
- A combination of the above

Describe your proposed project and explain how the project activities/deliverables will help prevent waste from transport packaging and/or support surplus edible food rescue/donation.

4. What types of materials will you prevent from going to landfill, recycling and/or compost? (Check all that apply)

- Limited-use pallets
- Plastic film (“shrink wrap”)
- Cardboard boxes
- Surplus edible food
- Single-use food storage containers (e.g. aluminum foil trays)
- Other (please describe):

5. How much waste will you prevent?

If possible, include projected quantities (e.g. pounds per year of rescued food, packaging avoided, etc.).

6. What type of equipment do you want to purchase? (Check all that apply)

- Reusable totes or bins
- Durable pallets
- Reusable pallet wrap, bands, or belts
- Refrigerators
- Freezers
- Hot/cold boxes
- Reusable coolers
- Thermal blankets
- Ice sheets
- Other equipment (please describe): _____

7. Proposed Budget

Give a break-down of the costs associated with the equipment, including number/cost of requested equipment as well as other supplies, or materials that may be needed for implementation. Food storage equipment grant applications may include funding for installation services such as plumbing and electrical work. For reusable transport packaging projects, only the packaging/equipment will be funded.

Expense	Anticipated Cost	Tax	Shipping	Total Cost
Reusable transport packaging or temperature controlled food storage equipment purchase				
Food storage installation costs				
Other Supplies & Materials Describe:				
Total Material Expenses				

List any funding matches or in-kind contributions.

8. Measurement

Indicate project goals/deliverables, and any indicators that will serve as a measure of success.

9. Project Service Area

Is the proposed project based in Alameda County, or does it divert discarded materials generated or disposed of Alameda County? Please explain.

10. Project Timeline

Present an implementation schedule for the project. The equipment must be purchased and the project implemented within 6 months of the start of the grant contract.

11. Personnel

List team members and expertise, as relevant for the proposed project.

12. Other Participating Agencies/Organizations/Partners

Describe any cooperative or collaborative efforts with other organizations that are part of your proposed project.

EVALUATION AND AWARDS

Evaluation Process

StopWaste staff will conduct an initial administrative review to verify that the application contains all requested information and documentation. Additional technical or financial information, and/or a site visit may be required from an applicant, who will then have a specified amount of time to respond. If the requested information or materials are not submitted within the requested time frame, the application may be dropped from further consideration.

The applications and submittals will be reviewed and evaluated on a competitive basis by StopWaste staff members. However, an expression of interest by staff should not be construed as an indication of forthcoming approval.

Evaluation Criteria

Following the initial administrative review, each application will be evaluated according to the following criteria.

1. Waste Prevention. The project results in a significant reduction of materials that were previously landfilled, recycled, and/or composted.

The project will result in:
 - a.) the recovery of surplus food for donation through use of temperature control equipment, and/or;
 - b.) elimination of external transport packaging through use of reusable packaging.
2. Project Design. The project is well designed and viable. It is well thought-out, the business and its partners are capable of completing it, and the project has a high chance of success.
3. Financial Analysis. The project has a marginal return on investment and/or increases food donation/recovery capacity and is demonstrably in danger of not being implemented without StopWaste funding. A funding match or in-kind contribution is encouraged.

The Awards

For successful applicants, funds will be available for expenditure only after a funding agreement/contract between the Alameda County Waste Management Authority Board and the award recipient is signed and fully executed. StopWaste will not be held liable for any project costs incurred prior to the legal execution of the contract, unless mutually agreed upon in writing. StopWaste reserves the right to revoke any Award for which a contract is not executed, due to delays on the part of the Award recipient, within two (2) months of the Award.

Exclusions

StopWaste award funds may not be used for the following purposes: repayment of existing debt or pre-existing tax liens or obligations, legal fees, loan or bank fees, subsidization of existing contracts, and/or projects implemented in the past.

General Conditions

All materials submitted become the property of StopWaste and will not be returned. Funds awarded are public funds, and any information submitted or generated is subject to public disclosure requirements. In specific instances, certain financial information may be deemed confidential and not subject to public disclosure. Prior arrangements may be made for the return of such information.

StopWaste may modify the specifics of this Application Packet at any time during the application period and may, where necessary allow applicants adequate time to submit additional requested information. StopWaste reserves the right, at its sole discretion, to waive minor irregularities in submittal requirements, to request modifications of the application, to accept or reject any or all applications received, to grant full or partial funding of any request, and/or to cancel all or part of this grant solicitation at any time prior to the awards. StopWaste staff are available to provide technical assistance to applicants while they are preparing an application.

All inquiries, requests for technical assistance or requests for clarification of the Waste Prevention Equipment Grant process are to be directed via email at Reusables@StopWaste.org or contact Jeanine Sidran at (510) 891-6556. As funds are awarded on a competitive basis, no request will be considered outside this application process. The decisions of StopWaste are final. There is no appeals process for applications that are not accepted for funding.